



MINUTES
OCTOBER 5, 2021 / 6:00 pm
REGULAR COUNCIL MEETING

- **CALL TO ORDER:** 6:00PM
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL:** Jerry Martell, Tom Oldenburg, Mike Walsh, Cindy Oldenburg, Lee Tippiery
- **OTHERS PRESENT:** Matt Vetsch, Mike Rasmussen, Lance Ross, Tom Kirchoff, Kirsten Plummer, Jordan Gerard, Lindsey Martell
- **ACTION TO CHANGE AGENDA:** Add payments to Badger Meter, Gopher State One, MN Dept of Health, Mathy Construction, Menards, Environmental Services.
- **Consent Agenda:** Motion to consent the agenda with the addition of payables to Badger Meter, Gopher State One, MN Dept of Health, Mathy Construction, Menards, Environmental Services was made by Jerry Martell. Second by Cindy Oldenburg. Unanimous.

1.

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

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| 1.1 | Regular Council Meeting Minutes | September 7, 2021 |
| 1.2 | Bills Payable Through: | October 5, 2021 |
| 1.3 | Consolidated Balance Sheet | September 30, 2021 |

2. **Library/City Hall/City Center Report:** Kirsten reported that the new library clerk was Joan Mitchell, and she was just starting her second week working at the library. She is very excited to have Joan. Kirsten stated that while they were in the hiring process, they decided it would be a good idea to institute a staff code of conduct policy. Kirsten had submitted a policy that she put together to the Library Board and they suggested that she send it to the staff. She sent a copy to Lindsey and Bob. After she receives all input, she will present a revised copy to the Board. Kirsten also reported that they received the County funding contract, however, it has not been signed at this time. It should be signed in December. Hokah's share is a little over \$5,000 which is just over 25% and the largest of all the libraries. Kirsten also asked the Board for an evaluation. Kirsten will be attending the MN Library Association conference. She will be getting a grant to cover the cost. The Board will be going ahead with the Holiday Library Fundraiser in December. Kirsten also informed the Council that she has some traveling educational exhibits at the library for people to come in and enjoy and learn. Kirsten also thanked Matt for coming in to help her with the book drop on his own time.
3. **Police Dept./City Attorney Report:** Bob was attending training.
4. **Emergency Management:** No Report.
5. **Fire Department**
- 5.1 Fire Chief- Motion to accept Lance Ross as the new Fire Chief was made by Mike Walsh. Second by Jerry Martell. Unanimous.
 - 5.2 Annual Audit Summary for Fire Relief Association: Lance reported that they just completed their yearly audit and he noted that the City does not need to contribute any money to the fund this year. He informed the group that anyone could contact him to get a copy of the report if they were interested.
6. **Water/Wastewater/City Engineer Report:** Matt Vetsch reported that they flushed the hydrants, and they had some rusty water. He also informed the Council that they are hauling biosolids and they were hoping to be all done by the end of the week. This was the third year that they cleaned the harvester completely. He also informed the Council that he went to take his Wastewater C license test.

7. **Streets / Maintenance Report:** Matt Vetsch reported that they sandblasted the dump truck and repainted it.
8. **Planning Commission / Zoning Report:** No Report. Lee Tippery had spoken to Tom Bernsdorf about turning in a zoning application for his addition on his property. He said he would be stopping in.
9. **Recreation Board Report:** No Report. There was discussion around whether they should drain the pool or leave some water to provide support to the wall. The Council agreed they should leave water in the pool to support the wall.

10. New Business:

- 10.1** HVED-Request new Flooring: Lindsey Martell presented a request from the HVED Director asking for the floors on the second floor to be replaced, stating that they are worn. They are concerned of asbestos during removal. They asked the city to replace the carpet or install flooring over top of the existing carpet. Lindsey reminded the Council that the current lease with HVED expires on June 30, 2022 and without knowing how long they plan to use the building, she recommended they hold off on replacing the flooring. Lindsey also discussed the damages that have happened to the building. She noted there were 4 windows broken out of the doors upstairs that they know of which will be replaced by HVED. The motion light sensors in the bathroom and the gymnasium have been damaged, 2 of the water fountains have been damaged, they peel the paint from the doors and are very hard on the new front door that was installed. Another concern is the cooperation that law enforcement gets from the HVED staff when they are called to assist with a student. We have asked for their policies and procedures, and we have not received any information. The Council agreed that they would like to discuss the future of the lease with members of the HVED Board. They asked that members of the Board attend the next Council meeting. They agreed that now is a good time to discuss the future of the lease and handle the concerns.

11. Old Business:

12. Council Member's Comments/Community Input:

13. Mayor's Comments:

14. Staff Correspondence:

- 15. Correspondence Received:** A \$500 donation was made to the fire department and the first responders in memory of Bill Woolley. Barb wanted to extend her sincere thanks to the both the fire department and the first responders.

16. Announcements:

17. Next Council Meeting: November 2, 2021, 6:00 PM

18. Items for next Agenda:

- 19. Adjournment:** Motion to Adjourn at 6:47PM was made by Jerry Martell. Second by Mike Walsh. Unanimous.


Lindsey Martell, City Clerk


Lee Tippery, Mayor